

Carroll County Board of Developmental Disabilities

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**CARROLL COUNTY
BOARD OF DD**

ANNUAL REPORT 2020

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A Message from Superintendent, Mathual J. Campbell

2020 was a challenging and difficult year. Carroll County Board of DD faced the COVID-19 pandemic which altered traditional services. We learned many things about our safety plans that were already in place, how to navigate changes brought on by the pandemic and how to use technology more efficiently. The Board continued to work diligently on the 2019-2021 Strategic Plan goals and had much success while developing an engaged workforce, investing in innovative programs, achieving meaningful outcomes and financial accountability.

The pandemic did put a stop to many in person meetings. The Board was able to hold Good Life training until March 2020. The Board continues to utilize Bonusly and has seen a difference in positive company culture. The new evaluation system was fully implemented which allows supervisors to know employees better and more importantly employees to communicate their wants, needs and expectations. Mid-East Ohio Regional Council remains a valuable asset for the Board to have a more engaged strategic plan with staff and those served. The employee engagement survey provides data the Board utilizes to make decisions to maintain an engaged workforce.

The Board stepped up support of providers during this pandemic. Some Adult Days service providers were unable to be open during the Governor’s stay at home order. The Board provided a one-time payment match of \$15,000 to help cover lost income for these providers. The Board provided personal protective equipment for all providers free of charge. The Board provided a \$25,000 mini grant to providers to cover pandemic related expenses. The Board also showed appreciation to direct support professional who continued to provide service during the pandemic with gift cards to Jimmy’s Pizzeria and Sanders Market.

The Board implemented a Shared Work Ohio plan during the Governor’s stay at home order to minimize staff being laid off and allow staff to work from home. Carroll Hills teachers did a great job transitioning from in class instruction to remote learning. Carroll Hills School was able to start the 2020-2021 school year with in person instruction. Staff did such a great job cleaning and following COVID-19 guidelines that the school has been able to remain in person instruction.

Carroll County Board of DD is in great financial shape. We reached our goal of one year of reserve and was able for the third time to hold back our main operating levy by a half a mill for 2021 calendar year. The Board also completed the transitional waiting list. We ended the year with 86 Individual Options Waivers, 38 Level 1 and 4 Self Empowered Life Funding Waivers. More importantly, our waiting list is at 10 people and we have resources to address immediate needs.

2020 was a challenging year. I want to say thank you to all my wonderful staff and to all the providers in Carroll County. Providers and staff have met the challenges of the pandemic and quality services have remained. Thank you for your support and thank you to all County Board staff and providers for your hard work!

2020 CCBDD Employment - 54 Staff		Individuals Receiving Services	
Administration5	Early Intervention1	Carroll Hills School enrollment	Individuals served by CCBDD 289 individuals Based on DODD/IDS
Preschool10	School-age20	Early Intervention.....38	
School Nurse1	Service & Supports6	Preschool.....102	
Employment1	Advocacy1	School-age 22	
Maintenance/Janitorial.....3	Transportation.....6	Community Employment ...20	

DEVELOPMENTAL DISABILITY MONTH

2020 was very different for CCBDD and DD Month

The County Board in conjunction with the Carroll Hills Council honored eight award recipients. We couldn't hold our annual awards banquet, but the award winners can be found on CCBDD website or on Facebook.



Carroll County Commissioners declares March as Developmental Disabilities Month.



Helen Eick Outstanding Volunteer Award
Tara Everhart



Helen Eick Outstanding Employee Award
Dave Haught



Student Personal Achievement Award
Ryann Young



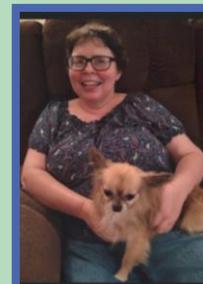
Helen Eick Outstanding Provider Employee Award
Katie Pelley



Adult Personal Achievement Award
Karen Bross



The Business and Industry Award
Tropical Paradise Pet Center



Superintendent's Award
Becky Easterday



The Service Award
Carroll County Senior Citizen's Friendship Center



Partnership Award
Tammy Dowdell

Years of Service Recognized by Carroll County Board of DD



CCBDD Superintendent Matt Campbell presented retiring board members Jennifer Thomas and Bryon Fairclough with a plaque in recognition of their years of service and dedication to Carroll County Board of DD and those served.



Employee's Years of Service Recognized

Thank you for your dedication to those we serve!

5 Year Service: Ashley Hyde, Jessica Lafferty, Kayla Morgan and Allison Carpenter

15 Year Service: Michele Rutledge and Mindy Shepherd

20 Year Service: Amy Swaim

Community Employment Service Awards



Amy Jo Pennock
30 years at Pizza Hut



Matt Crough
25 years at McDonald's



Jim Craft
20 years at Napa Distributions

5 Year Service

Becky Easterday Wendys and Gene Fankhauser Harcatius Head Start



FINANCIAL REPORT

Ray Heaston, Business Manager

Children's Services	\$1,669,015	35%
Community and Transition Supports	\$579,425	12%
Service and Supports Coordination	\$481,675	10%
Administration	\$604,043	13%
Transportation	\$323,761	7%
Medicaid Services Match Funds	\$534,478	11%
Building and Facility	\$546,254	12%
Total 2020 Expenses	\$4,738,652.70	100%



Children's Services:

Consists of Preschool through High School educational and therapy services at Carroll Hills School. Also, Early Intervention services provided to children from birth through two years old that are experiencing developmental delays or disabilities.

Community & Transition Supports:

The Board uses funds to provide supports in many different areas throughout the lifetime of a Carroll County citizen with developmental disabilities. These areas include helping students transition to community living and employment, rent subsidy, room & board expenses, self-advocacy, community inclusion activities, adaptive equipment, home modifications and emergency placement care.

Service Coordination: For many individuals, service plans are developed, coordinated and managed by Board staff. These particular staff are titled Service & Support Administrators, (SSA). The number of service plans has increased significantly over the past couple of years, therefore the Board had to hire additional SSA staff.

Administration:

This includes the Board's indirect operational costs including contracted services such as Information Technology (IT) support and for various services provided by MEORC. MEORC is a council of government formed by the County Boards of DD within our region of Ohio to secure several different administrative services by sharing the costs for those services with the other County Boards. These are administrative functions that Carroll County Board of DD could not afford independently.

Transportation:

The Board provides student bus transportation to and from Carroll Hills School as well as transportation for student transition and employment services. A small portion of these costs here would also be miscellaneous travel and maintenance costs to vans used in various ways throughout the organization.

Medicaid Services Match funding:

With local levy dollars, the Board provides funding, training and support to several agency and independent providers who deliver quality homemaker, personal care, employment and transportation services to Carroll County citizens with developmental disabilities. Currently there are 125 individuals in Carroll County that have what is called a Medicaid Waiver. With this waiver, service plans are formed and managed by Board staff and federal funding is pulled down through Medicaid which pays about 62% of the total cost of the services. The State of Ohio also pays a portion of these service costs. In total, Medicaid funding is about \$3.6 million, the State of Ohio funding is about \$1.7 million and the match funding from our local levy totals about \$535,000.

Building-Facility:

Carroll CBDD operates from two locations, the Board Offices on High Street and our Carroll Hills School on Kensington Road. These costs include the maintenance and updates of both facilities and grounds as well as any capital improvement costs.

SERVICE AND SUPPORTS

Mathual Campbell, Director of Services and Supports

What is Service and Support Administration (SSA)?

Service and support administration includes many job duties of a person who works for a County Board of Developmental Disabilities (County Board of DD). In most counties, this person is referred to as a Service and Support Administrator or SSA.

What is an SSA?

A service and support administrator (SSA) is a person who works for a County Board of DD and is assigned to you to act as the primary, or main point of coordination for your services and supports. Your SSA is a trouble-shooter, problem-solver and an advocate for you.

Who can receive Service and Support Administration?

If you are a person with a developmental disability, you are eligible to have an SSA and receive service and support administration when:

- You receive Medicaid Waiver services administered by the Ohio Department of Developmental Disabilities (DODD), or
- You are age 3 or older and request (ask) to have an SSA, or
- You live in an Intermediate Care Facility (nursing home or ICF) *and* ask for help to move from the facility to the community.

SERVICE AND SUPPORT ADMINISTRATION - Ohio Administrative Code 5123:2-1-11

Major Unusual Incidents Report

Shannan Boone, SSA MUI Contact

When an MUI occurs, we provide services that immediately protect the person's health and safety. An MUI (major unusual incident) is an alleged, suspected or actual occurrence of an incident, when there is reason to believe the health and safety of an individual may be adversely affected and the individual may be placed at a reasonable risk of harm. Unusual Incidents may be events involving a person with a developmental disability that are not consistent with daily operations, care or habilitation of that person. Unusual incidents are anything that is not an MUI, such as medication errors where there is not a reasonable risk of harm, falls, peer-to-peer incidents that are not MUIs, overnight relocations due to natural disasters, fire, mechanical failure and any other identified by the agency provider or the county board. These incidents are handled at the provider level.

Service and Support Administration



Front row L-R, Kelly Kidder, Missy Toothman, Lisa Erwin,
Back row, Mathual Campbell, Shannan Boone, Kelly Kail and Denise Jursoko

DATA	2016	2017	2018	2019	2020
Unusual Incidents filed	2640	2040	2028	No Longer Managed By CCBDD For All Providers	
Major Unusual Incidents	82	82	84	76	61
Protocol MUI Cases	34	25	25	17	15
Substantiated MUI's	18	14	17	13	4

CARROLL HILLS FAMILY & CHILDREN'S PROGRAM CENTER

Ryan Buck, Director of Educational Services



Preschool is offered at Carroll Hills School with four half day integrated classes for children ages 3-5 from Carroll County. There is also an all-day preschool option that attend four full days per week. The 20-21 school year did not have this all day option due to COVID 19 precautions. Carroll Hills Preschool includes Preschool 1, Preschool 2, and PreK class (all day). Most to all of PS2 and PreK students transition to Kindergarten. Each preschool class can have up to 16 children enrolled.

All preschool student are screened by their home district. Half (up to eight) of the students in each class are eligible for services in some area of developmental delay such as speech/language, social-emotional-behavior, motor or cognitive skills. The other eight preschoolers are enrolled as same-age peers who exhibit typical developing skills. The children learn and play together in a positive energetic environment. The 20-21 school year had a maximum of eight students per class due to COVID 19

precautions. Some students during the pandemic received their education online and in a remote form of learning.



Preschool education at a young age is the key to future success.

2019/2020

School-age

21 Students served

- 23 Carrollton
- 6 Brown Local
- 2 Conotton Valley
- 1 Sandy Valley
- 1 Minerva

The **Carroll Hills School-Age program** provides classroom instruction for student's ages 5-21 that have significant developmental delays and/or other disabilities. Two school-age classrooms are housed in Carroll Hills School: an intermediate class and a high school class. Our elementary class is once again being held at Carrollton Elementary this year to promote community integration. The focus of these classes is not only on functional academic skills, but also daily living and vocational skills as well. Teachers utilize Unique Curriculum, reading programs, supplemental materials selected by staff, as well as specific individualized modifications and interventions to provide the most appropriate education for our students.

Hands on active learning is a focal point in all classrooms. Students use manipulatives and real life experiences to develop and master essential concepts including communication skills (verbal, assisted tech, reading, and writing), math skills (including money concepts), social /adaptive skills (appropriate behavior and self-help) and vocational/independent living skills including cooking and housekeeping.

Employability skills are also developed in community businesses such as intern experiences at Knickers, a local church, Carroll Lanes and the Carroll County Board office. It is our hope to provide the students with the tools necessary to live as independently as possible following the conclusion of their school program.

Eligible students have access to speech and language therapy, occupational therapy and physical therapy during the school day. During the pandemic, some students received their education online in a remote form of learning.

Beginning of the 20-21 school year, we welcomed two new school age teachers to our Carroll Hills Team. Ashley Irwin, elementary teacher and Rozalyn Pridemore, intermediate teacher.

Carroll Hills 2020 Graduates

BRANDON BROWN TESSA GRAY ALEX WEAVER

Carroll Hills to graduate 3

Carroll Hills School has three students graduating in the class of 2020. They are: Brandon Brown of the Carrollton Village School District and son of Todd and Cheryl Brown of Salineville; Tessa Gray, Brown Local School District and daughter of Jim and Debbie Gray of Malvern; Alex Weaver, Carrollton Exempted Village School District and son of Shannon and Tiffany Weaver of Delroy.

"On behalf of the Carroll County Board of Developmental Disabilities, we congratulate our graduates and families." Carroll Hills School officials said. A ceremony will be planned in the fall.

(Photos by Jackie Gail Photography)



- Early Intervention provides services to infants and toddlers that reside in Carroll County with a diagnosed disability or showing a risk for delay(s). Services include home visitation and virtual, parent education, as well as speech, occupational and physical therapy. Working with families is the focal point of early intervention. Studies have proven that children receiving early intervention services during this critical period in their life benefit the most.
- We continue to adopt the Primary Service Provider (PSP) model of service delivery. This is a team/coaching approach to services. Our team consists of our developmental specialists, speech and language pathologist, occupational therapist, physical therapist, BCMH nurse, and Help Me Grow service coordinator. We use a transdisciplinary approach to teaming and everyone is available to the family depending on needs.
- A key feature to the PSP model of service delivery is weekly team meetings. Each Tuesday from 8:30-9:30 we meet at the school or via Zoom to discuss upcoming evaluations, current caseload and talk about coaching opportunities which gain valuable insight from the professionals on the team.
- Due to the COVID-19 pandemic in March of 2020 the E.I. team went from home base to virtual. All evaluations and visits were held virtually during the remainder of the year. Team meetings were also held weekly via Zoom.
- In April of 2020, Early Intervention was scheduled to hold their second annual Baby, Toddler and Family Expo at Carroll Hills School. This event was cancelled due to the COVID-19 pandemic.
- In July of 2020, Early Intervention was unable have the Hot Spot booth at the Carroll County Fair due to the fair being cancelled because of the COVID-19 pandemic.
- In August of 2020, Early Intervention was scheduled to be at the Back to School Extravaganza to distribute information to families about Early Intervention. This event was cancelled due to the COVID-10 pandemic.
- The year 2020 has been a very different year for Early Intervention but with a great team working together to serve families in Carroll County, we learned to do everything virtually. We continued to serve our families the best way that we could. Due to the pandemic, we were unable to do outreach in the community.



Remote Visit



Early Intervention

38 children served
22 from Carrollton
1 from Conotton Valley
8 from Brown Local
6 from Minerva
1 from Sandy Valley

4 children were evaluated but did not receive services.

There was no waiting list.

Develop an Engaged Workforce

- The Board continues to promote Good Life training. The Board trained supervisors and some staff in 2020. The Board has one staff as a Good Life facilitator.
- The Board implemented Bonusly to address company culture.
- The Board implemented a new evaluation system that is more person centered.
- The Board invested in a wage survey that was completed by Mid-East Ohio Regional Council (MEORC).
- The Board had MEORC complete the third employee engagement survey.
- The Board developed a plan to minimize staff being laid off during the stay at home orders. Staff could work from home for a period. The Board also helped staff with reduced hours by participating in Shared Work Ohio plan.

Invest in Innovative Programs

- The Board hired Ashley Hyde as a Community Network Coordinator to promote self-advocacy. The Board paid for eleven people to get Project STIR trained.
- The Board continues to contract with MEORC for Pennie Chappell's provider recruitment services. She provides provider support and monthly meetings. We continue to encourage new providers and further develop local providers.
- The Board was successful receiving one Department of Developmental Disabilities (DODD) grant for respite service for multi-system youth ages 10 to 17. This grant is shared with Tuscarawas County Board of DD and the provider is Mayle Homes.
- The Board offered a \$25,000 mini grant to support providers through the pandemic. The Board also provided free of charge Personal Protective Equipment (PPE) and disinfectants. The Board provided over \$15,000 in match for a one-time payment to Adult Day Service (ADS) providers. The Board also encouraged Board staff to work for providers during the pandemic. The Board provided gift cards to Jimmy's Pizzeria for Direct Support Professionals (DSP) appreciation month. The Board provided Sanders gift cards for DSP and Board staff for Christmas.

Achieve Meaningful Outcomes

- The Board continued to pay for two days a week for anyone without waiver funding to attend Adult Day services. The Board contracts with MEORC for Pennie Chappell to provide provider support.
- The Board continues to have an elementary classroom at Carroll Exempted Village School District.
- The Board continues to have no restrictive behavior plans.
- Everyone has moved to a new person-centered ISP.
- Gateway continues to provide housing for three individuals. Gateway sold the Antigua home.
- The Board continues to fund and promote community employment. The Board provided over \$15,000 for startup money to REAACH, a new provider for community employment. Reva Castelucci remains as job coach to help with the transition.
- Carroll Hills School did as much as possible with community employment during the pandemic. The school has four days in the community at Knickers, Assembly of God Church, Carroll Lanes, and shredding.
- The Board continues to work with Carroll County Early Childhood Collaborative Group to serve children age birth to six.
- The Board contracts with Stark ESC to provide service coordination for birth to three.
- The Board continued to fund and staff Early Intervention services using the Primary Service Provider approach for birth three year old. The Primary Service Provider model is when the professional in most need for the child will go into the home to work with the family. This could be a speech therapist, occupational therapist, developmental specialist or physical therapist. The Board served 46 early intervention children and seven evaluations.
- The Board funded 48 families through Family Selected Services in 2020.
- The Board either funded or coordinated agreements for funding of therapy services for early intervention, extended school year, and school services.
- Carroll Hills School continued to provide services for students ages 5-22.
- The Board continues to fund therapy services through a contract with Stark Educational Service Center (ESC). The Board now contracts with East Central Ohio ESC for speech therapy services.

Financial Accountability

- Transitional waiting list completed. New Waiting List Assessment addresses needs much faster. Board currently has 86 IOW, 38 Level 1, and 4 SELF waivers.
- Carroll Hills School continued to provide preschool services and maintained a 4-star rating under Step Up to Quality.
- Crim & Crim painted the school in multiple areas.
- The old septic system was removed, and the school is now hooked up to village sewer system.
- Hicks Roofing, Inc replaced and reroofed section 2 roof above lunchroom, Pre-K, intermediate, and hallway at the school.
- The Board approached the Budget Commission and then the Commissioners after approving a resolution to hold back our main operating levy in 2021 by a half mill. The Board reached its goal of having one years-worth of operating expenses in reserve.

Community Network

In January 2020, Ashley Hyde started her position as Community Network Coordinator. Her main objective was to create a group within our county where people with disabilities could learn and exercise their right to advocate for themselves. Another objective of this position is to take people to Project STIR, which is a three day training on steps to becoming independent and responsible. In February, a group of STIR trained advocates met in person and voted to become a chapter of People First of Ohio, a statewide advocacy group. They started with 18 members. In the beginning of March 2020, Ashley and a few chaperones took 11 people to Project STIR in Athens, Oh. As soon as they returned from STIR, the pandemic hit. Ashley started a Facebook group to continue to reach out to advocates and began holding monthly meetings via Zoom. Ashley returned to the office in August of 2020 and continued to hold monthly meetings via Zoom. Some of the providers have their own advocacy groups and with monthly meetings held in person. She also did various projects throughout the year to continue to engage people in the advocacy program, such as Easter egg hunts, tie-dye facemask kits, cookie kits, art contests, daily challenges, games and most recently an open forum chat room. As of November, the Facebook group was turned into a Facebook Page and has 144 followers. Throughout 2020, approximately 150 individuals engaged in self-advocacy activities.



Special Olympics

As of July 2020, I became the Special Olympics Coordinator. By the end of the month, I started a golf team and had 18 athletes participate. The golf season ran from July to September. In October approximately 60 athletes signed up for the basketball and bowling season. Due to the pandemic, sports were limited by guidelines such as temperature checks and social distancing, but the athletes adapted well. We were able to have an entire golf season and two weeks of basketball and bowling practices before being forced to cancel sports per Special Olympics Ohio. Overall approximately 90 people participated in Special Olympics in 2020.

By Ashley Hyde



Vision, Mission and Values

Vision
An Integrated
Community

Mission
To empower,
engage and
support through
personalized
opportunities

Value
Mutual respect,
Always there,
Teaching others,
Great relationships,
Always improving,
Working together,
Inspiring success



2020 CCBDD MEMBERS:

- PRESIDENT: Mrs. Patti J. Gotschall
- VICE-PRESIDENT: Mrs. Hwa Lumley
- SECRETARY: Mrs. Emily J. Ulman
- Mrs. Raye Oheidhin
- Debra Shaw
- Kristen Long
- Diana Strader

Dedicated to support and serve Individuals
with Developmental Disabilities

The members of the Carroll County Board
Developmental Disabilities are unpaid
volunteers who are appointed by the
County Commissioners or Probate Judge.

2020 was a truly historic year. The coronavirus pandemic dominated the headlines and upended our lives in ways that would have been unimaginable one year ago.



Website: carrollcbdd.org

Facebook: [@carrollcbdd](https://www.facebook.com/carrollcbdd)



CARROLL COUNTY BOARD OF DEVELOPEMENTAL DISABILITIES

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